

THE CITY OF HARTFORD

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The City of Hartford is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.



PRINCIPAL ENGINEERING TECHNICIAN

Salary Range: \$42,042.00 - \$50,050.00/YEARLY

POSITION

Vacancy is in the Street Division of the Public Works Department. Under supervision, inspects construction projects to ensure compliance with plans and specifications. Measures quantities for payment and prepares receiving reports. Coordinates project activities with other divisions and outside agencies. Recommends minor changes to accommodate field conditions; provides information to superiors on project status and prepares project correspondence. The hours of this position are 40 per week and the above salary includes 5% in lieu of overtime pay.

QUALIFICATIONS

Graduation from a standard high school or vocational school with courses in mathematics through trigonometry and mechanical drawing. Four years of experience performing sub-professional technical work in a municipal or professional private engineering department, with a minimum of two years (2) in construction inspections and surveying work. **A COPY OF YOUR DIPLOMA OR TRANSCRIPT MUST BE ATTACHED TO YOUR APPLICATION. A DIPLOMA OR TRANSCRIPT SUBMITTED WILL BE VERIFIED BY THE HUMAN RESOURCES DEPARTMENT.**

NECESSARY SPECIAL QUALIFICATIONS.

Possession of a valid Driver's License. A level-3 certification in highway construction issued by the National Institute for Certification in Engineering Technologies (NICET) is desirable. **APPLICATIONS WITHOUT PROPER DOCUMENTATION WILL NOT BE PROCESSED.**

EXAMINATION

Open to all applicants who meet the above qualifications. The examination will consist of a rating of your training and experience as described on your application and may include a written test, an oral test, or a combination thereof. All parts of the examination, including ratings and tests, will be related to the requirements of the position. The examination will be designed to measure: Knowledge of principles and practices of geometry and trigonometry; Knowledge of construction methods and materials; Knowledge of Connecticut Department of Transportation construction management practices; Knowledge of testing methods including compaction and measuring equipment; Ability to draft civil engineering design drawings from raw survey data; Ability to analyze and estimate cost and quality of work; Ability to transfers raw survey data off the computer into working drawings; Ability to verify survey information when needed; Ability to maintain effective working relationships with other employees and the public; Ability to express oneself clearly and concisely, orally and in writing. If selected, you will be required to pass a physical examination administered by a City physician, a drug and alcohol screening, a background check and serve 3-12 months of probation. This examination is subject to all Federal, State and Municipal laws, rules and regulations.

The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

APPLICATIONS WILL BE ACCEPTED UNTIL SUFFICIENT APPLICATIONS HAVE BEEN RECEIVED.

Exam No. 2406

Issued: 1/3/07

EMPLOYMENT BENEFITS:

- Health Plan and Hospitalization
- Paid Vacations and Holidays
- Retirement Plan
- Group Life Insurance
- Sick Leave

Applications are obtained from and submitted to

DEPARTMENT OF HUMAN RESOURCES
MUNICIPAL BUILDING

550 MAIN STREET
HARTFORD, CONNECTICUT 06103
TELEPHONE (860) 543-8590

VETERAN'S PREFERENCE:

Preferential Points may be given to Eligible Veterans. Check with the Department of Human Resources.

CHANGE OF ADDRESS: It is your responsibility to notify the Department of Human Resources of any Change of Address on your application.